

MINUTES
Public Hearings of the College Park City Council
Tuesday, November 10, 2015
Council Chambers

CHARTER RESOLUTION 15-CR-01

A Charter Resolution Of The Mayor And Council Of The City Of College Park,
To Amend Article X, Finance And Taxation, §10-2, "Preparation Of Budget",
§10-3, "City Council Action On Budget", §10-5, "Amendments To Budget After Adoption", §10-6,
"Lapse Of Appropriations", And §10-11, "Property Subject To Taxation, Rates, Levy And Collections;
Admissions And Amusement Tax", To Generally Clarify Certain Terms And Reflect Current Finance
And Taxation Practices By Authorizing Appropriated Funds That Are Lawfully Encumbered To Be
Retained And Expended After The End Of The Fiscal Year, Clarifying That Constant Yield Tax Rate
Provisions Apply To Setting The Real Property Tax Rate, In Addition To The Public Hearing And Notice
Requirements Set By The City, Providing For Additional Public Notice Of The Budget, Clarifying
Budget Actions That Require Amendment By Ordinance, And Deleting Outdated Or Incorrect Provisions.
and

ORDINANCE 15-O-06

An Ordinance Of The Mayor And Council Of The City Of College Park,
Amending Chapter 4, "Administrative Organization", §4-4, "Finance Department", Chapter 42,
"Finance", §§42-2, "Required Signatures", 42-3, "Certification Of Signatures", 42-4, "Authorized
Signatures", And 42-6, "Authorized Signatures On Nonrestricted Documents", And Chapter 69,
"Purchasing Procedures" §§69-2, "Materials Excluded", 69-3, "Responsibilities Of Finance Director"
And 69-4 "Professional Service Contracts" To Change The Individuals Who Are Approved Signatories
For Certain Accounts, Exclude Goods And Services Acquired From Prince George's County From
Purchasing Procedures; Change The Requirements For Publication Of Required Advertisements For Bids,
Set The Threshold At Which The Council Must Approve Contracts For Professional Service Contracts At
\$30,000.00 And Require Reporting Of City Manager Approved Contracts To Council Only When
Requested

7:00 – 7:04 p.m.

PRESENT: Mayor Fellows; Councilmembers Kabir, Wojahn, Brennan, Dennis, Day,
and Hew.

ABSENT: Councilmembers Mitchell and Stullich.

ALSO PRESENT: Scott Somers, City Manager; Bill Gardiner, Assistant City Manager;
Janeen Miller, City Clerk; Suellen Ferguson, City Attorney; Steve Groh,
Director of Finance; Bob Stumpff, Director of Public Works; Bob Ryan,
Director of Public Services; Councilmember-elect Dustyn Kujawa; Cole
Holocker, Student Liaison; Adler Pruitt, Deputy Student Liaison.

Mayor Fellows opened the Public Hearing on 15-CR-01 and 15-O-06 at 7:00 p.m. The Finance Director, Steve Groh, provided an overview.

Mr. Groh stated that the changes being made in Charter Amendment 15-CR-01 pertain to the operations of the Finance Department to correct terminology, incorrect references to the state law, and provisions that do not coincide with current practices. Additional clarification is provided to budget adoption, amendment and transfers; budget public hearing notices, Constant Yield Tax rate, lapsed appropriations and other non-substantive changes.

He continued that the changes to the Code in Ordinance 15-O-06 relate to operations of the Finance Department to correct terminology, incorrect references to the state law, and provisions that do not coincide with current practices. Additional corrections relate to authorized signatories on bank accounts and other documents, purchasing requirements, advertising of Requests for Proposals and other non-substantive changes.

Mayor Fellows invited public comment. There was none.

Mayor Fellows closed the public hearing at 7:04 p.m.

Janeen S. Miller, CMC
City Clerk

Date Approved